



NON PROFIT ORGANISATION ANNUAL REPORT GUIDELINES

The accompanying guideline will help registered nonprofit organisation to prepare and submit their **Annual Report** to the Department of Social Development.

This report describes your organisation's activities over the previous twelve month periods, and includes the following sections:

Section A: Basic details about the organisation.

Section B: The organisation's major achievements over the year.

Section C: List of important meetings held by the organisation during the year, and details of any changes to the constitution.

- Please follow the headings on the forms when preparing your reports, and answer all the questions. You can choose to add further information on separate sheets of paper.
- Receipt of these reports will ensure that the name of your organisation remains on the Department's Non-profit Organisation Register.
- Registration may also be removed should the Directorate discover that you have issued false reports on either activities or finance.

We hope that the guidelines and the forms will assist you in submitting your annual reports. Please contact the office of the Directorate if you have any questions.

With best wishes for your organisation and its work.

Yours faithfully

Director: Nonprofit Organisations

1. SECTION A: BASIC DETAILS OF THE ORGANISATION:

1.1 Registration Number (NPO Number): ...006 - 821.....

1.2 Organisation's name: Association for Water and Rural Development

1.3 The twelve-month period this Report covers (please state the beginning and ending of the Financial year. E.g. **01 April to 31 March**):01 January 2022 to 31st December 2022

1.4 Contact person (nominated by the Organisation):

Name of contact person: Dr Jai Clifford-Holmes

Contact person's position in your organisation: Executive Director

Telephone number (067) 657 7935

Fax number: () N/A

Cell phone number: (082) 769 1622

E-mail address: jai@award.org.za

1.5 Organisation's physical address:

Unit 2 Maroela Park
Koedoe Street
Hoedspruit

Postal code: 1380

Province: Limpopo

1.6 Organisation's postal address (if different to physical):

P O Box 1919
Hoedspruit
Province Limpopo
Postal code 1380

1.7 Organisation's Office Bearers. If the form does not have enough spaces for all your office bearers please add the rest on a sheet of paper, and attach. (*Office Bearers may be e.g.: Chairperson, Secretary, Treasurer, Trustees. etc*)

Portfolio	Name	Work or home address	Postal address	Telephone (include dialing code)	ID Number
Trustee	Dr Sharon Pollard	Unit 14 Raptors Safari Junction Hoedspruit, 1380	Unit 14 Raptors Safari Junction Hoedspruit, 1380	+ 27 67 657 7935	611226 0100 08 3
Trustee	Lephai Maunatlala	771 Unit C Mankweng Polokwane 0700	771 Unit C Mankweng Polokwane 0700	+27 (0) 82 202 5345	650802 5426 08 7
Trustee	Matthew Prior	58 12th Avenue Parktown North	58 12th Avenue Parktown North	+27 (0) 11 723 2622	701228 5094 08 0

Changes to the Office Bearers: please attach a copy of minutes where changes were made and attendance register

2. SECTION B: THE ORGANISATION'S MAJOR ACHIEVEMENTS OVER THE PAST YEAR:

Activities (projects and programmes) for the reporting year	How beneficiaries benefitted
PROJECT 1: The Giyani Local Scale Climate Change Resilience Programme (GLSCRCP)	Funded by the Government of Flanders and led by the Water Research Commission, this initiative aims to address water and climate challenges in Giyani, Limpopo. By implementing Multiple Water Use Systems and solar energy solutions, it is set to improve water security and livelihoods for over 5,000 people by the end of 2024. The programme aims to make water challenges a thing of the past in Giyani by providing water authorities with prototypes and tested local-scale climate resilience approaches.
PROJECT 2: Development and Piloting of Four Skills Programmes for dam siltation management	In partnership with the Department of Water and Sanitation and the Water Research Commission, this project focuses on dam siltation management, addressing the problems of loss of storage capacity and reduction in water quality associated with dam siltation. By developing part-qualifications and an e-learning platform (eSilt), the project prepares professionals and community members for better management practices, aiming for the first enrolments by late 2024.
PROJECT 3: The Agriculture Support Initiative (AgriSI)	Supported by the Dreikönigsaktion (DKA), this initiative enhances climate resilience and supports collective action among small-scale farmers in the Olifants basin, Limpopo (focusing on smallholder farmers drawn from Mopani and Sekhukhune districts of Limpopo). Targeting over 2,000 individuals across eight villages, the project emphasizes network-building and knowledge sharing for adaptive farming practices.
PROJECT 4: Bio-SMART	Backed by the JRS Biodiversity Foundation, Bio-SMART addresses the threats to freshwater biodiversity in rivers feeding the Kruger National Park. By developing the INWARDS tracking tool, it enables the Catchment Management Agency in the Inkomati basin to make informed conservation decisions. By including biodiversity and drivers of change (hydrology and water quality), water resources managers have a powerful tool that supports monitoring, analysis, and sound decision-making.
PROJECT 5: Integrating Water Quality-Health Impacts into INWARDS	Funded by the Water Research Commission, this project focuses on linking water quality to health impacts. By developing an Integrated Water Resources Management Decision-Support System, it provides the Inkomati Usuthu Catchment Management Agency with crucial early-warning capabilities for managing water resources effectively. The project does this through clarifying the links between declining water quality and human and biotic health and making this information available to managers and stakeholders in an easily-accessible format for decision-making and action.

If the form does not have enough spaces for all your activities, please add the rest on a sheet of paper, and attach.

3. SECTION C: LIST OF IMPORTANT MEETINGS AND ANY CHANGE TO CONSTITUTION

3.1 Types and number of meetings your Organisation held during the past year.

Type of meeting	Indicate by ticking		No of meetings	Comments
	Yes	No		
Annual general meeting (AGM)		√		
Special general meeting		√		
Board meeting	√		One	
Others (specify)	√		Four	Management meetings held quarterly

4. Did you make any changes to the Constitution during the past year:

YES	NO
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If YES, please attach the following:

- i. A copy of the **resolution** or **copy of the minutes** at which a resolution was taken to change the constitution.
- ii. A copy of the changed Constitution.

*Please attach a copy of **Annual Financial Statements**, which include a **Balance Sheet and an Income and Expenditure Report**, to this Narrative Report*

Please find attached requested documentation